

Submission of applications

Applications under this call shall be submitted via the web-module developed on the www.eeagrants.ro website, managed by the National Focal Point, available at t2023.eeagrants.ro.

The application file contains the following data/documents:

- the grant application form (annex 1) signed by the legal representative and scanned;
- declaration of eligibility (annex 2) signed by the legal representative and scanned;
- declaration on the processing of personal data (annex 3), signed by the legal representative and scanned;
- partnership agreement (Annex 4), required only if the partner manages a part of the budget) or letters of intent signed by partner that confirm the involvement in the activities of the bilateral initiative;

Note: All the documents shall be prepared in Romanian or English.

Procedure of submission:

1. Fill in the contact and identification information: title of the initiative, promoter, contact person, telephone number, e-mail address;
2. Fill in each Annex with all the requested information;
3. Scan each Annex at **300 dpi in PDF file format**. Make sure that the total size of each document does **not exceed 10MB**;
4. Upload all the documents of the application using a single web session on the dedicated web-address: t2023.eagrants.ro.
5. After filling-in all the information and uploading all the documents, confirm and then submit the application, no later than the deadline mentioned at point 10 of the Call.

Note: The application can be submitted only after filling-in all the fields and uploading all the requested documents.

All the documents related to the application received by the National Focal Point will be automatically registered and the applicant will receive a confirmation by e-mail with the submitted information and the registration number. If no confirmation is received, the applicant has the obligation to contact the NFP at the following email address: eeagrants.bilateral@mfe.gov.ro.

Note: In order to avoid overloading the electronic registration system, it is recommended to avoid submitted the content of the bilateral initiative application in the last day.